

TRAINING BULLETIN

Number 167

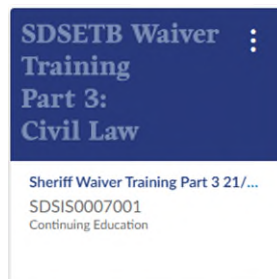
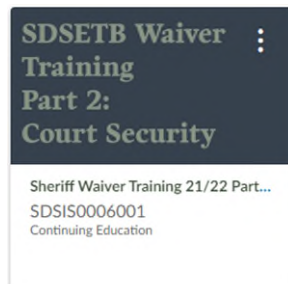
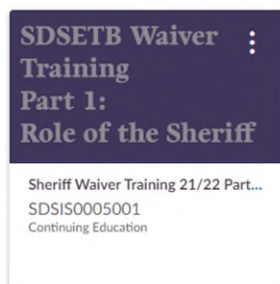
COMMONWEALTH OF PENNSYLVANIA

January 2022

HYBRID WAIVER TRAINING

The Waiver Training Academy will be conducted in a revised format beginning in 2022. The Waiver Training will consist of 40 hours of on-line training through Temple University and 40 hours (1 week) of residential “in-class” training at Penn State University.

Sheriffs and deputies are required to complete the on-line training through Temple Canvas prior to being eligible for enrollment and attendance at the residential portion of the Waiver Training. This will require the county to enroll the deputies in Sheriff and Deputy Sheriff Information System (SDSIS) in an online Waiver Prerequisite class (WP). The waiver prerequisite class consists of 4 courses; Role of the Sheriff, Court Security, Civil Law, and Comprehensive Legal Updates. All 4 courses must be successfully completed to register for the residential waiver course.



Upon completion of the on-line portion of the Waiver Prerequisite class, sheriffs and deputies are eligible to attend the residential portion of the Waiver Training. The counties must submit a partial training waiver application, electronically, using SDSIS. Registration for the residential portion of the Waiver Training will not be available until the required on-line training is completed and the waiver application is approved by program staff. An instruction guide is attached to this bulletin and several virtual Teams classes will be offered for administrators.

Reimbursement will be authorized upon successful completion of all 80 hours training.

To access any on-line training courses offered by Temple University, sheriffs and deputies are required to create their own individual access to the SDSIS. The following link is for the SDSIS Login User Guide:

<https://www.pccd.pa.gov/training/Documents/Deputy%20Sheriffs%20Education%20and%20Training/SDS%20Keystone%20Login%20Guide.pdf>

After creating access to SDSIS, PCCD will authorize Temple University to enroll the sheriff or deputy in the online training courses. Temple University will send an email to each sheriff and deputy with instructions on accessing the online training.

**2022 Waiver Training Courses
(Residential Portion only)**

Note: These dates are modified from what was originally advertised.

W-22-01	April 11, 2022 – April 15, 2022	Penn State, University Park
W-22-02	May 9, 2022 – May 13, 2022	Penn State, University Park
W-22-03	August 29, 2022 – September 2, 2022	Penn State, University Park
W-22-04	October 17, 2022 – October 21, 2022	Penn State, University Park

W-22-04 will not open for enrollment until needed based on registrations.

Please note deputies with current partial waiver approvals, who have not completed their waiver training, will have their approvals rejected and will need to follow the new procedures of completing the prerequisite training and reapplying for the waiver training approval. Applicable counties will be notified individually.

A user guide is attached to this bulletin and Program Staff are going to offer several Microsoft Teams trainings on this process. Invitations to this training will be sent out by email. A video copy of the training will be posted on the PCCD website.



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
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